

## **How to Find and Register for the LSO Training Course**

1. Go to LEO My Training tab
2. In Search Term box type LaGov LSO training and click Find
3. Select the LaGov LSO Training Coordinator course
4. If no scheduled class dates appear, the class is full, or the scheduled dates are not usable, PREBOOK
5. Otherwise, proceed by clicking on “request participation in this course” link and following the instructions from there