



**AGENDA**  
**COMPREHENSIVE PUBLIC TRAINING PROGRAM POLICY**  
**BOARD MEETING**  
**WEDNESDAY, OCTOBER 26, 2016**  
**2:00 P.M.**

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(THOMAS JEFFERSON ROOM, SUITE 1-136-A/B, FIRST FLOOR, CLAIBORNE BUILDING  
1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

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- Roll Call

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1) **Introduction of New Board Members:**

Melinda Robert, CPTP Policy Board Chair, will introduce the new members of the CPTP Policy Board

- Document attached

2) **Status Report:**

Glyn Hays, TWD Assistant Division Administrator, will update the Board on the following:

- New staff member
- Recent specially-provided trainings and speaking engagements
- Course income
- Success Series Webinars
- Continuing Education Substitution Request Policy
- Statewide Competency Model Initiative
- Upcoming Projects
  - Training Coordinator Summit
  - Preventing Sexual Harassment 2017
  - Course Trailers
  - Professional Trainer Certificate

3) **Status Report:**

Byron P. Decoteau, Jr., Director, State Civil Service

4) **CPTP Certificates:**

State Civil Service submits the names of all persons who have completed the requirements for the Professional Certificate

- Document attached
- Vote required

5) **Adoption of Meeting Dates for 2017:**

The Department of State Civil Service requests that the Board adopt its meeting dates for calendar year 2017. This list is required under Revised Statute 42:19.A9(1).

6) **Consideration of the Minutes of the Board Meeting held on March 9, 2016**

- Document attached
- Vote required

7) **Presentation of Professional Certificates:**

- Melinda Robert, Board Chair, will present certificates