

**MINUTES / ACTIONS****AGENDA****STATE CIVIL SERVICE COMMISSION****GENERAL BUSINESS MEETING****WEDNESDAY, MARCH 2, 2016****9:00 A.M.**

BYRON P. DECOTEAU, JR.
DIRECTOR

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

THE STATE CIVIL SERVICE COMMISSION CONVENED ITS MONTHLY GENERAL BUSINESS MEETING AT 9:10 A.M. ON WEDNESDAY, MARCH 2, 2016. PRESENT WERE CHAIRMAN DAVID DUPLANTIER, VICE-CHAIRMAN D. SCOTT HUGHES, COMMISSIONERS JOHN MCLURE, G. LEE GRIFFIN, AND C. PETE FREMIN. COMMISSIONERS RONALD CARRERE AND KIMBERLY DELLAFOSSE WERE ABSENT.

- Opportunity for Public Comment (No Attachment)

ON MOTION DULY MADE, SECONDED, AND PASSED; THE COMMISSION TOOK THE SPECIFIED ACTION AS LISTED FOR EACH OF THE REQUESTS LISTED BELOW:

- 1) Request for Commission approval of Suspension Pending Criminal Proceedings of Michael Gaiter by the Department of Public Safety and Corrections. **THE COMMISSION GRANTED THE REQUEST.**
- 2) Request of the Office of the Governor to appoint Johnny Anderson to serve as the Office of the Governor's appointed representative on the Comprehensive Public Training Program (CPTP) Policy Board, pursuant to R.S. 42:1261. **State Civil Service recommends approval.** (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 3) Request of the Board of Regents to appoint Terrence Ginn to serve as the Board of Regents' appointed representative on the Comprehensive Public Training Program (CPTP) Policy Board, pursuant to R.S. 42:1261. **State Civil Service recommends approval.** (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 4) Request of the Department of Public Safety and Corrections – Corrections Services to revise its Crisis Leave Pool policy in accordance with State Civil Service Rule 11.34, effective March 2, 2016. **State Civil Service recommends approval.** (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 5) Request of the Pontchartrain Levee District, in accordance with State Civil Service Rules 21.8(b) and 21.9(d), to compensate State Overtime for non-exempt and exempt employees at the time and one-half rate, effective April 1, 2016 through December 31, 2016, during the High Water Season, Hurricane Season and Annual Levee Inspections of the main line Mississippi River levee. **State Civil Service recommends approval.** (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**

- 6) Consideration of the Minutes of the Commission Meeting held on February 3, 2016. **THE MINUTES WERE APPROVED BY THE COMMISSION AS WRITTEN.**
- 7) Report on Evaluation Reports Issued
Human Resources Evaluation Reports:
- Louisiana State University - Shreveport
 - Northwest Louisiana Human Services District
 - Central Louisiana State Hospital
 - McNeese State University
 - Northeast Louisiana War Veterans Home
 - Teachers' Retirement System of Louisiana
- (Appearance by Melinda Robert of the Department of State Civil Service.) **REPORTS WERE PRESENTED TO THE COMMISSION BY MELINDA ROBERT.**
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- Director's Report **Byron P. Decoteau, Jr., Director**
 - ***Reminder: Next Wednesday, March 9th, is the deadline to submit agenda items for the April 6th Meeting***
 - ***Quarterly HR Community Meeting at 1:00 p.m. in the Louisiana Purchase Room***
 - ***Informed Commission that he's had introductory meetings with the appointing authorities of Alcohol & Tobacco Control, Louisiana Workforce Commission, Veteran's Affairs, Lt. Governor's office, Louisiana Commission on Law Enforcement and will be meeting with Department of Environmental Quality on Monday.***
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- **Consideration of a motion to adjourn for Executive Session to consider Applications for Review of Civil Service Appeals. (All Commissioners to verbally vote.) **ON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY PASSED; THE COMMISSION AGREED TO ADJOURN FOR EXECUTIVE SESSION TO CONSIDER APPLICATIONS FOR REVIEW OF CIVIL SERVICE APPEALS.****
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THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 9:25 A.M. ON WEDNESDAY, MARCH 2, 2016.

RESPECTFULLY SUBMITTED,

BYRON P. DECOTEAU, JR., DIRECTOR

DAVID DUPLANTIER, CHAIRMAN