



Louisiana
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Issue Date: February 15, 2017

To: Head of State Agencies and Personnel Officers

Subject: Update to Chapter 22 – LA Careers Quick Sheets

REASON FOR UPDATE: To provide more information to applicants within their LA Careers profile and to improve their job seeker experience.

EFFECTIVE DATE: February 15, 2017

This notice is to inform agencies that State Civil Service has revised [Quick Sheet #08\(a\) Insight Posting Notes](#) in Chapter 22 to reflect the new status messages to be used in LA Careers. The new status messages are designed to provide more information to applicants and improve their experience when using the LA Careers system to apply for State jobs.

Please be aware that beginning February 15, 2017, all LA Careers agency users must use the updated posting notes.

Sincerely,

s/Byron P. Decoteau, Jr.
Director
State Civil Service